

Privacy notice

Last updated: [15.8.2025]

[National Academy for Educational Management (NAEM)]("we", "us", or "our") understands that privacy is important to you. We are committed to treating your personal information with care and integrity. This Privacy notice ("notice") describes how and for which purposes we process personal data. This notice applies when you interact with us through this [Mood diary]("App" or "Service"). You can access this notice at any time on our App.

1. Contact information

If you have questions regarding this notice or our privacy practices, please email us at: [kofil.raihan@gmail.com]

2. What personal information do we collect about you?

The personal information we collect, and process, may include:

- email address.
- device identifiers (such as IDFA, IDFV for Android, GAID for IOS).
- the type, version, brand, language and operating system of device.
- behavioral usage of the App.
- the type and operator of network (such as Mac address).

3. How do we use your personal information?

We use your personal information for the purposes we have described below:

- to communicate and respond to your requests.
- to provide Services.
- to deliver functionality on the App and for their technical and functional management
- to manage the security and operation of the App, facilities, and networks and systems.
- management of accident indemnity claims and other insurance claims.
- to comply with legal obligations and contractual obligations.

4. With whom do we share your personal information?

We may disclose personal information to:

- other companies within our group of companies.
- government bodies and law enforcement agencies.
- suppliers we engage to process personal information on our behalf.
- service providers (e.g. software, infrastructure and application providers, cloud hosting providers, third-party networks, database providers, analytics and email providers, professional advisers, and other agents working on our behalf).

5. Third-party websites

This notice applies only to personal data collected by us through this App. The App may contain links to other websites that are not owned or administered by us. Please be aware that we are not responsible for the privacy practices of such other third-party websites. We encourage you to read the privacy statements of every website you visit.

- Google AdMob & Firebase: policies.google.com/privacy
- Facebook: www.facebook.com/privacy/policy/?entry_point=comet_dropdown

6. What are your rights regarding your personal information?

You may have the right to:

- Withdraw your consent to us processing your personal information.
- Ask us about the processing of your personal information including to be provided with copies of your personal information.
- Ask us to correct information you think is inaccurate or incomplete.
- Ask us to delete your personal information.
- Ask us to restrict the processing of your information.

7. How we protect your personal information

We have implemented appropriate technical and organizational measures to protect your personal information from unauthorized access, accidental loss, disclosure, destruction and ensure a level of security appropriate to the risk, as

required by the applicable data protection law.

8. How long do we keep your personal information?

We will always keep your personal information for the period required by law and where we need to do so in connection with legal action. Otherwise, we will keep your personal information for as long as we have a relationship with you, in order to respond or process a question or request from you.

9. Minors' privacy

The App is not intended for use by children or minors under age 13 years old as specified by law in their jurisdiction. If we learn that we have inadvertently collected minors' personal information without their parental or legal guardian's consent, we will take steps to promptly delete it.

10. Changes to this notice

We reserve the right to amend this notice at any time without advance notice. Any changes will become effective upon the posting of the revised notice on this page. By continuing to use the App following such changes, you will be deemed to have agreed to such changes.